

Corbin Independent Schools

www.corbinschools.org • 108 Roy Kidd Ave, Corbin, KY 40701 • (606) 528-1303

6/9/17

FERPA Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that the Corbin Independent School District get your written permission before we release any personally identifiable information from your child's school records. However, FERPA does allow us to release "directory information" without your written permission, unless you don't want us to and you tell us in writing you don't want us to. The main purpose of "directory information" is to let the Corbin Independent School District use this type of information in certain school publications. Some examples include:

- A program showing your student's role in a play;
- A yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information is usually not considered harmful or an invasion of privacy if released and it can also be shared with outside organizations without a parent's written permission. Outside organizations could include companies that make class rings or publish yearbooks. Two other Federal laws require Districts that receive money under the *Elementary and Secondary Education Act of 1995* (ESEA) to share the name, address and telephone listing of students to military recruiters who request it, unless parents have told us in writing that they do not want their student's informed shared.

Also, because the Corbin Independent School District is a partner in the **Berea College Promise Neighborhood (a program to help our community improve education outcomes)**, student directory information will be shared with other partners to help identify students and families who may benefit from voluntary participation in services provided by the **Berea College Promise Neighborhood**.

If you do not want the Corbin Independent School District to disclose directory information from your child's school records without your written permission, you need to tell us in writing by 8/30/17 at 108 Roy Kidd Avenue, Corbin, KY 40701. Directory information includes:

- Student's name and address
- Telephone listing
- Email address
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in official activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent school attended

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